#### Overview

We created this GDPR section on our website to go over what GDPR means for you and the steps we've taken to ensure the protection of your privacy.

The EU General Data Protection Regulation (GDPR), which came into effect on 25 May 2018, places new obligations on organisations based in the EEA or which hold or process personally identifiable information (PII) about EU residents.

#### **Our Commitment**

For the purpose of processing personal data, Change.co.uk may engage data processors and/or, at its sole discretion, hire other persons to perform certain functions on behalf of Change.co.uk. In such cases, Change.co.uk shall take necessary measures to ensure that such data is processed by the personal data processors in accordance with instructions from Change.co.uk and applicable legislation. Change.co.uk shall also require the personal data processors to implement appropriate measures for the security of personal data. In such cases, Change.co.uk shall ensure that such persons will be subject to the non-disclosure obligation and will not be able to use this information for any other purpose, except to the extent necessary to perform the functions assigned to them.

#### **GDPR Data Protection**

The General Data Protection Regulation (GDPR) was enacted by the European Union to deepen and harmonise personal data protection regulations. Now in effect as of May 25, 2018, it is a comprehensive and clear set of guidelines that acknowledges that different "flavours" of personal data require different levels of

protection.

GDPR applies to all businesses irrespective of region or jurisdiction, no matter where they are based, who collect and process personal data on EU residents. Non-EU companies have to appoint a GDPR representative and will be liable for all fines and sanctions.

Key requirements include:

- Consent
- Data minimisation
- Individual rights

### **GDPR Scope**

Passed in 2016, the General Data Protection Regulation (GDPR) is the most significant change in European data protection laws since the EU Data Protection Directive (Directive 95/46/EC). The GDPR, enforceable from May 25, 2018, strengthens the protection of personal data in the EU and replaces the earlier directive

Change.co.uk services comply fully with GDPR regulations.

#### **Sub-Processors**

A current list of the companies Change.co.uk partners with to process data is available upon request.

## Web / Service Updates

Our website and services are being updated to help customers comply with

GDPR obligations, including obtaining and recording consent. Consent checkboxes will be available upon request.

## **Privacy Policy**

We have updated our privacy policy to ensure compliance with GDPR. See our privacy policy page for more.

### **Data Security Policy**

Change.co.uk maintains high data security standards. See our terms and conditions for policy details.

#### **Communications in Electronic Form**

You agree to receive communications from Change.co.uk via email: admin@change.co.uk. All legal communications provided electronically satisfy legal requirements.

## Complaint

For GDPR-related complaints or requests, email: admin@change.co.uk.

### **Data Retention Policy**

We retain data only as long as necessary. Data no longer required will be securely deleted or anonymised.

## **Third-Country Data Transfers**

If data is transferred outside the EEA, appropriate safeguards such as standard contractual clauses are used.

#### Children's Data

We do not knowingly collect personal data from individuals under 16. If discovered, such data will be deleted.